

Toppenish High School Cap Decorating Guidelines 2022

Please take into consideration the following rules when decorating your graduation cap.

- 1) Decoration of your graduation cap/mortar is OPTIONAL -not required.
- 2) Graduation caps will be reviewed and approved in advance of the ceremony.
- 3) Failure to follow these rules will result in the removal of the cap before the ceremony.
A new cap will be issued from Jostens and bill from Jostens.

Expectations:

- Designs must not be inappropriate (or privilege/cap will be taken away - and a blank cap will be worn).
- ALL decorations MUST lay FLAT on the cap.
- Nothing can lay perpendicular thus allowing us to see the decoration beyond eye level.
- Nothing can hang down from any side of the cap.
- No objects such as signs, stuffed animals, bells, flowers, or any 3D object may rest on the cap.
- Your cap CANNOT make noise. No bells, horns, or anything that makes noise.

Suggested Cap Designs May Include:

- Thank a parent, grandparent, teacher, friend
- Recognize your post-secondary plans (college, trade school, military)
- Recognize your high school activities (ex. sports, clubs, co-curricular activities)
- Your graduation year
- Include an inspirational message
- Tribal regalia
- Leave it blank. Decoration of your graduation cap is optional.

Must also be school appropriate

and cannot include:

- Offensive language/Racial Slurs, Controversial/Political flags, derogatory names or statements
- Contain any advertisement, symbols, abbreviations, initials, words, slogans, patches, or pictures that: refer to drugs or controlled substances, tobacco, alcohol, or weapons or be of a sexual nature.
- Nicknames (unless approved)
- Gang-related signs/slang
- Boyfriend or girlfriend's name
- Political affiliation
- Alcohol, drugs, weapons, or be of sexual nature
- Threaten the safety or welfare of any person

PROCESS

- Do a written drawing/design on the mortar/cap picture (on the last page)
- Turn in the mortar/cap picture written/drawing design during advisory class for approval.
No later than Wednesday, June 1st.
- Decorate the cap/mortar to match the picture.
- Turn in the graduation cap to the advisory class container after formal class/individual pictures on **Tuesday - June 8th at NOON** --for keeping.

Blank Graduation Caps for family/off-campus picture purposes can be checked out at; THS front office.

- Get the decorated cap back for graduation **June 10th at grad prep time (5:15pm)** in Aux Gym.
**** HIGHLY SUGGESTED - trace your cap onto cardboard and decorate the cardboard. In case you make a mistake, you can start over with a new piece of cardboard. We will not furnish new caps if you damage yours when decorating. You may purchase a cap from Jostens. Stick decorations to your cap with double-sided tape or Velcro stickers.**

The senior class advisory committee/administration will reserve the right to disallow anything that is not considered appropriate for the commencement ceremony

Toppenish High School Student Design for Graduation Cap Decorating

- Presented by the Seniors Class 2022 and approved by to the TSD May 24, 2022

NAME: _____

Graduating Year: _____

Advisor: _____

My graduation cap will include one of the following designs:

- Leave it blank. Decoration of my graduation cap is optional.
- Thank my parent, grandparent, teacher, friend
- Recognize my post-secondary plans (college, trade school, military)
- Recognize my high school activities (ex. sports, clubs, co-curricular activities)
- My graduation year
- Include an inspirational message

Read, check-off, and sign the understanding statements.

- I understand that my cap decoration on my actual mortar must match the design on this graduation cap contract, but not limited to: color, design, size/proportions.
 - I understand that any changes made after approval will result in my cap being confiscated and I will be issued a new graduation cap for the ceremony and a school fine for the cost of the cap imposed.
 - I agree with the design that I submitted for the ceremony.
- I also agree with any written design submitted after Wednesday June 1, 2022 - will not be permitted.

I understand that I will;

- **5/26/22 - 5/31/22** Do a written drawing/design on the mortar/cap picture (on the next page)
- **5/31/22** Turn in the written/drawing design on the mortar/cap picture (next page) during advisory class for approval.
Or arrange before, lunch, after school

PROCESS: Written Design - Design Approval in Advisory - Get Cap to Decorate

- **6/1/22 - 6/7/22** Decorate the cap/mortar. Stick decorations to your cap with double-sided tape or Velcro stickers.
- **6/8/22** **ALL Graduates (decorated or not) will** turn in the graduation cap to the advisory class container **after** class/individual pictures on Tuesday 6/8 at NOON --for keeping.

Blank Graduation Caps for family/off-campus picture purposes can be checked out at; THS front office.

- **6/10/22** Get the decorated cap back for graduation at grad prep in Aux Gym.

PRINT STUDENT NAME: _____

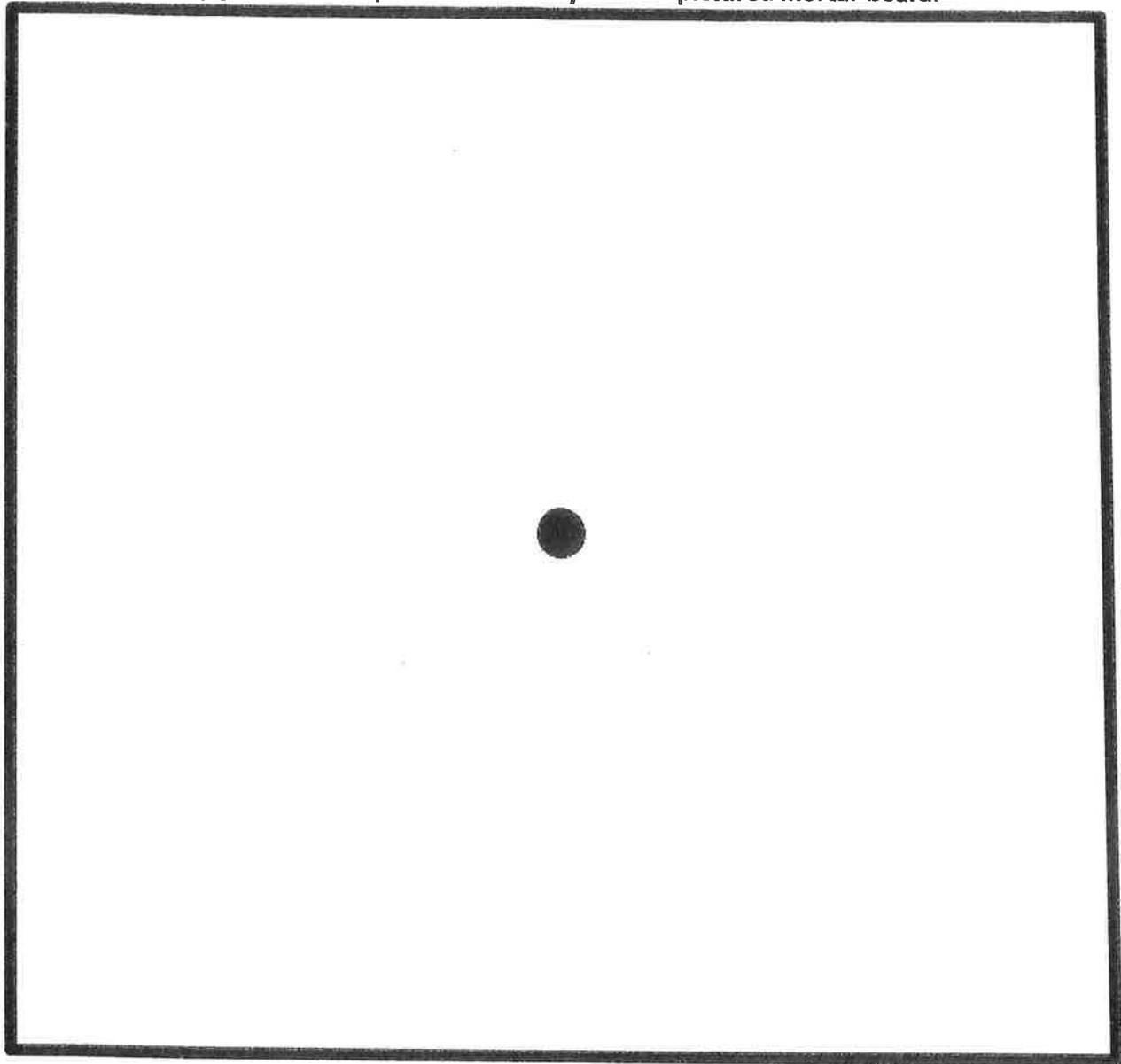
Signature: _____

PRINT PARENT/

GUARDIAN NAME: _____

Signature: _____

My graduation cap will look exactly like the pictured mortar board.



PRINT STUDENT NAME: _____

This is my design for my graduation cap. If I do not follow this design, I know that I will be given another graduation cap (blank) that I will have to pay for.

I took a picture with my phone to remember what the design is.

Once approved - I can begin decorating.

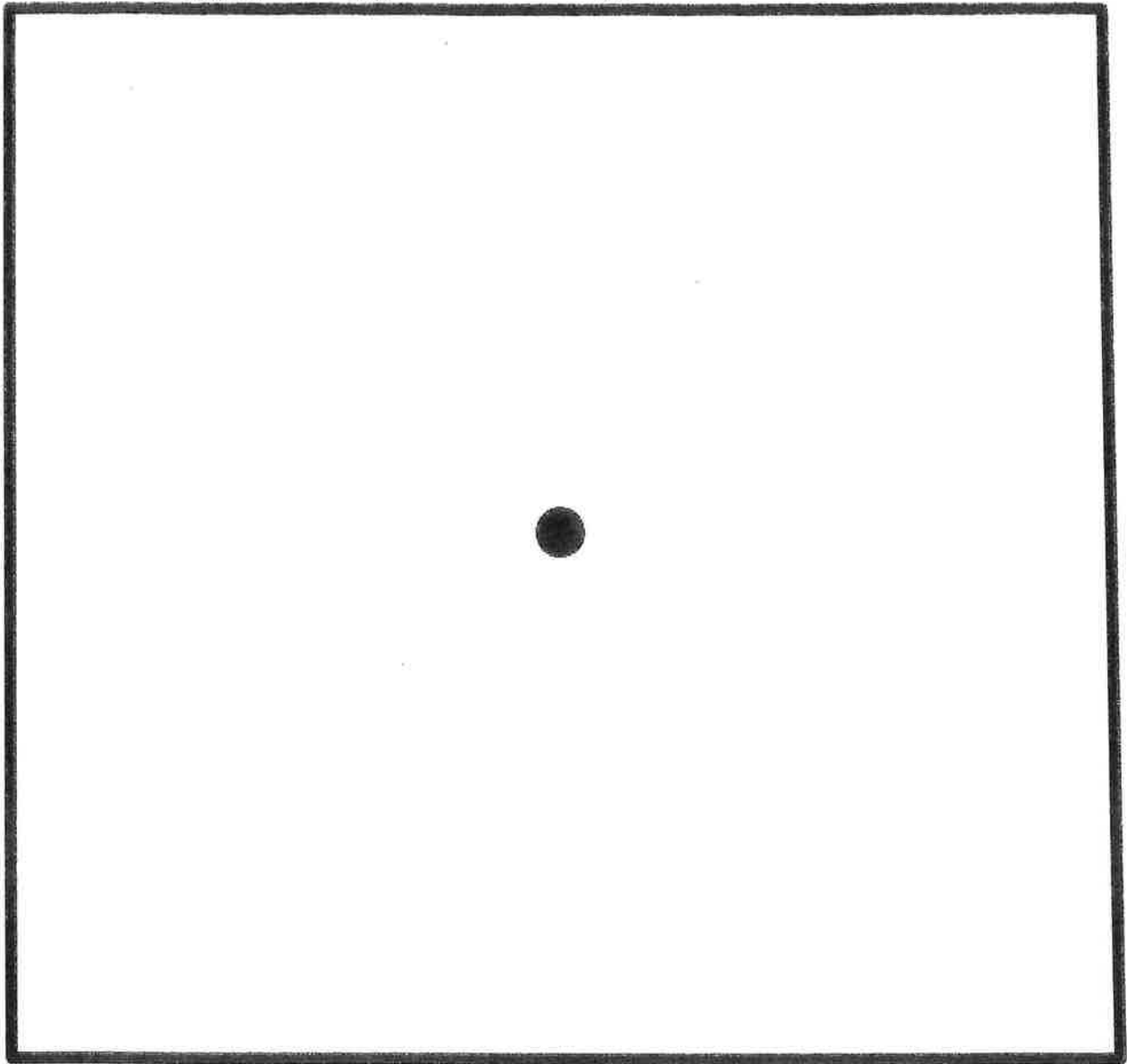
Advisory Teacher

DATE SUBMITTED TO ADVISOR in Advisory Class : _____

Advisor /Designee Signature of Design Approval: _____

Date approved: _____

My graduation cap will look exactly like the pictured mortar board.



PRINT STUDENT NAME: _____

- This is my design for my graduation cap. If I do not follow this design, I know that I will be given another graduation cap (blank) that I will have to pay for.**
- I took a picture with my phone to remember what the design is.**
- Once approved - I can begin decorating.**

Advisory Teacher

DATE SUBMITTED TO ADVISOR in Advisory Class : _____

Advisor /Designee Signature of Design Approval: _____

Date approved: _____

