

# STEP #1: Create Your FSA ID

- GOOGLE: [fsaid.ed.gov](https://fsaid.ed.gov)
- Create a FSA ID for yourself and your parent. You must have a different email for your parents. **DO NOT USE YOUR SCHOOL EMAIL, IT WILL EXPIRE. USE A PERSONAL EMAIL.**
- Make sure to write down both of your usernames and passwords along with the answers that you selected for each question.
- Keep your username and passwords in a secure place. You will use the same ones throughout your college career. **THEY NEVER EXPIRE.**

# How to Create an FSA ID

- Step 1** To get started on creating your FSA ID click on the *Create the FSA ID* link can be found at:  
**StudentAid.gov/fsaid**
- Step 2** Follow the prompts to create a username and password, and enter your e-mail address.
- Step 3** You will need to enter your name, date of birth, Social Security number, contact information, and challenge questions and answers.
- Step 4** If you have a Federal Student Aid PIN- you will be able to enter it and link it to your FSA ID. You can still create an FSA ID if you have forgotten or do not have a PIN.
- Step 5** Review your information! Verify all entered fields are correct. Accept terms and conditions .
- Step 6** A secure code will be sent to your email address. Enter this code when you created your FSA ID. Once you have verified your e-mail using the secure code you have successfully created your FSA ID.

**Important Reminder:** Only the owner of the FSA ID should create and use the account. NEVER share your FSA ID



**WHAT IS AN FSA ID AND WHY DO I NEED ONE?**

An FSA ID is a username and password you use to access your personal information on Federal Student Aid websites and to sign important documents.

**PARENTS:**  
YOU NEED YOUR OWN FSA ID TO SIGN YOUR CHILD'S FAFSA ELECTRONICALLY.

FederalStudentAid.gov      StudentAid.gov/TS214

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## Keep your notes safe

*You must use your own personal email address when you register for an FSA ID, and it can't be an email address you share with someone else.*

	STUDENT	PARENT
Email Address		
Username		
Password		
Question Notes		