

Washington Schools 2020 Reopening Plan Template

Each school district, charter school, and state-tribal education compact school (“local education agency” or “LEA”) must adopt a reopening plan for the 2020–21 school year through local board resolution. The Office of Superintendent of Public Instruction (OSPI) developed this Washington School 2020 Reopening Plan Template in consultation with the State Board of Education (SBE).

[LEAs must use the 2020 Reopening Plan Template and file their plan with OSPI and the SBE within two weeks of the LEA’s fall starting date by completing the online survey.](#)

The LEA’s reopening plan must be approved by its governing body and posted on the LEA’s publicly available website prior to the opening of school. There are three major sections of the template with attestations or descriptions required for the components of each major section. Please fill out the template completely.

Each LEA should continue to monitor its reopening plan throughout the year and update as needed. We strongly urge you to continue your work engaging your parents, families, students, employees, and community partners while developing your reopening plan.



Washington Office of Superintendent of
PUBLIC INSTRUCTION

2020 SCHOOL REOPENING PLAN:

Toppenish School District

Planned school reopening date: August 25, 2020

Planned last day of the 2020–21 school year date: June 11, 2021

Part I - MANDATORY Health Requirements

The local educational agency (LEA) must use the [Department of Health \(DOH\) and Labor and Industries \(L&I\) guidance](#) to create reopening plans aligned to health and safety requirements. All LEAs should maintain consistent communication with their local health authorities as reopening plans evolve.

Please attest (and describe where appropriate) to the health mandates below.

1) Our district has identified our primary **local health officer(s)**.

Yes

a. Please list the name(s) of your primary local health officer(s):

- Bonnie Smith- Toppenish High School
- Daniel Sanchez- Cats Academy
- Ruben Saldivar- Toppenish Middle School
- Angela Purdy- Valley View Elementary
- Melissa Brackney- Garfield Elementary
- Enrique Romero- Kirkwood Elementary
- Anastasia Sanchez- Toppenish Preschool
- Patty Diaz- Lincoln Elementary
- Tim King- Northwest All Prep

2) Our district has identified a primary **district-level point of contact** for our reopening effort.

Yes

a. Please list the name and contact information for your primary district-level point of contact:

- Shawn Myers- Assistant Superintendent
- Jessica Bjur- Coordinator of Nursing Services

3) We have reviewed the U.S. Centers for Disease Control and Prevention (CDC) definition of **high-risk employees** and we have clearly communicated with staff their opportunity to identify themselves as high-risk.

Yes

a. We are engaging self-identified high-risk employees to address accommodations consistent with L&I requirements and the Governor's proclamation about high-risk employees. Yes

4) We have reviewed our **drop-off and pick-up plans** to provide proper physical distancing and minimal opportunities for parents and other adults, who are not staff, to enter our buildings.

Yes

5) We have a **daily health screening plan** in place for students and staff.

Yes

a. Please identify which health screening protocol best fits your school district planning.

- o Our plan will rely primarily on a screening process conducted at school or on buses. We will also screen staff who do not provide attestations that a screen was done at home before school as well as for students who do not provide an attestation that a screening was conducted by a parent, guardian, or caregiver before school.

6) We have altered our indoor classroom and common spaces and reconfigured our processes to ensure **six feet of physical distance** between all persons in our school facilities as a planning framework.

Yes

a. We are using additional common spaces to ensure six feet of physical distance between all persons in our school facilities as a planning framework.

Yes

No

b. We are using additional community-based spaces outside of our school facilities to ensure six feet of physical distance between all persons in our school facilities as a planning framework.

Yes

No

c. We understand that this is a planning framework and there will be limited times when students and/or staff may need to be within six feet for short periods of time.

Yes

d. We understand there are limited exceptions to the six-foot rule, but we will accommodate students with disabilities or others who meet the exceptions in order to deliver equitable services, which may include providing additional personal protective equipment (PPE) to staff and/or the student.

Yes

7) We have altered physical spaces, reconfigured schedules, and adopted necessary plans to provide **meals to students** that ensures six feet of physical distance between all persons as a planning framework.

Yes

8) We have established clear expectations and procedures to ensure **frequent hand washing** in all of our facilities for students and staff.

Yes

9) We have established clear expectations with students, staff, and families that all persons in our facilities will be wearing **face coverings** consistent with DOH and L&I requirements, including any of the narrow exceptions identified by DOH and L&I in guidance.

Yes

a. We have an adequate supply of face coverings on our premises to accommodate students who arrive at school without a face covering.

Yes

No

b. We will provide adequate face coverings and other PPE requirements to protect all staff in each building and/or worksite consistent with the law and L&I guidance.

Yes

10) We have developed busing plans to maximize **physical distancing** on our buses as much as possible on a given bus route.

Yes

a. We recognize that busing is an exception to the six-foot rule, as long as we exercise proper cleaning, maximum ventilation when reasonable, face coverings on students and adults, and proper PPE for our drivers. Yes

11) We have developed a **cleaning regimen** in our facilities and buses consistent with DOH guidance and the Infection Control Handbook 2010.

Yes

12) We have clearly established procedures, in coordination with our local health authority, to **report any suspected or known cases of COVID-19**.

Yes

- a. We understand that contact tracing and any other procedures to identify additional COVID-19 cases are to be conducted and led by the local health authority, the Washington State Department of Health, or a designee at the direction of the public health authority.

Yes

Part II – Statutory Education Requirements

- 13) We have established a school calendar to accommodate **180 instructional days and the required instructional hours** assuming all of the guided learning planned by and under the direction of the certificated teacher counts (in-person face-to-face, distance learning on screen with a teacher, independent learning assigned and evaluated by a teacher, and any other directed learning) subject to the State Board of Education requirements outlined in [WAC 18016-200](#).

Yes

No

- a. We have created a flexible calendar with additional days that may be needed to address short-term school closure in the event that our facilities are not accessible as directed by a public health authority or the Governor, and for which we were not able to make an immediate transition to Continuous Learning 2.0.

Yes

No

- b. **Please upload a copy of your school calendar.**

Toppenish School District NO. 202 2020-2021 School Calendar

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					5

September 2020

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20	21	22	23	24	25	26
27	28	29	30			

October 2020

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

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15	16	17	18	19	20	21
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29	30					

December 2020

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

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21	22	23	24	25	26	27
28						

March 2021

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28	29	30	31			

April 2021

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Training Days
- District Staff Preservice
- First Day of School
- Labor Day
- Optional Training Day
- K-12 Conferences
- Veterans' Day
- Thanksgiving Holidays
- Holiday Break
- M. L. King Holiday
- 91st Day


- August 19-20
- August 24
- August 25
- September 7
- October 23 Non Student Day
- October 26-27 Non Student Days
- November 11
- November 23-27
- December 21 to January 1
- January 18
- January 25 Non Student Day

- Mid Winter Break
- Presidents' Day
- K-12 Conferences
- Spring Break
- Memorial Day Break
- Memorial Day
- Graduation Day
- TMS Promotion
- Last Day of School
- Optional Training Day

- February 12
- February 15
- March 22-23 Non Student Days
- April 5-9
- May 28
- May 31
- June 4
- June 10
- June 11
- June 14 Non Student Day

Snow Make-up Days: May 28, June 14, 15
 Student Days: 180
 Teacher Days: 180

Adoption Date: 3/24/20

 Early Release

14) In order to accommodate the instructional hours requirements, please describe your typical **weekly schedule** for students and professional collaboration. Include any reasonable options to maximize **cohorts** of students to reduce the risk of possible virus transmissions.

i. **For elementary, please describe:**

Students will rotate between remote and onsite learning every other day. SEL curriculum, pre-teaching of core curriculum, tutoring, and small group instruction will happen on remote learning days.

Students will move in cohorts during onsite days. Lunch and transition times will be staggered throughout the day to comply with social distancing guidelines. All meals will be served in the classroom.

- If students are in quarantine due to COVID19, families will have the choice to receive homework packets for their child, or attend class through distance learning.

ii. **For middle school, please describe:**

Students will rotate between remote and onsite learning every other day. SEL curriculum, pre-teaching of core curriculum, tutoring, and small group instruction will happen on remote learning days.

Students will move in cohorts during onsite days. To limit the amount of transitions, our schedule has been altered to a four period block schedule. Lunch and transition times will be staggered throughout the day to comply with social distancing guidelines. All meals will be served in the classroom.

- If students are in quarantine due to COVID19, families will have the choice to receive homework packets for their child, or attend class through distance learning.

iii. **For high school, please describe:**

Students will rotate between remote and onsite learning every other day. SEL curriculum, pre-teaching of core curriculum, tutoring, and small group instruction will happen on remote learning days.

Students will move in cohorts during onsite days. To limit the amount of transitions, our schedule has been altered to a five period block schedule. Lunch

and transition times will be staggered throughout the day to comply with social distancing guidelines. All meals will be served in the classroom.

If students are in quarantine due to COVID19, families will have the choice to; receive homework packets for their child, or attend class through distance learning.

In the event that students will need to be taught remotely. Staff will report to work daily, and use Google Meet to teach students using the schedules below.

Elementary:

7:30-8:15	Prep	
8:15-8:45	PLC (essential standards, common assessment, data, how do we catch up our students?) What do we do if the kids get, what do we do if the kids do not, and how do we accelerate our learning? (faculty meeting once a week)	
8:45-11:00	Small Group Instruction/RTI	
	8:45-9:00	Technology Prep
	9:00-9:45	Small Group Instruction/RTI (Google Meet)
	9:45-10:00	Technology Prep
	10:00-10:45	Small Group Instruction/RTI (Google Meet)
	10:45-11:00	Technology Prep
	11:00-11:45	Small Group Instruction/RTI (Google Meet)
11:45-12:15	Lunch	
12:15-12:30	Technology Prep	
12:30-1:15	Reading & Writing (Google Meet)	
1:15-2:00	Math (Google Meet)	
2:00-2:30	Science (Google Meet)	
2:30-3:00	SEL (Google Meet)	

Middle School:

7:30-8:15	PLC (essential standards, common assessment, data, how do we catch up our students?) What do we do if the kids get, what do we do if the kids do not, and how do we accelerate our learning? (faculty meeting once a week)	
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8:15-11:15	Small Group Instruction/RTI	
	8:15-8:30	Technology Prep
	8:30-9:15	Small Group Instruction/RTI (Google Meet)
	9:15-9:30	Technology Prep
	9:30-10:15	Small Group Instruction/RTI (Google Meet)
	10:15-10:30	Technology Prep
	10:30-11:15	Small Group Instruction/RTI (Google Meet)
11:15 11:45	Lunch	
11:45-12:00	Technology Prep	
12:00-12:45	Block 1 (Google Meet)	
12:45-1:30	Block 2 (Google Meet)	
1:30-2:15	Block 3 (Google Meet)	
2:15-3:00	Block 4 (Google Meet)	

High School:

7:30-8:15	PLC (essential standards, common assessment, data, how do we catch up our students?) What do we do if the kids get, what do we do if the kids do not, and how do we accelerate our learning? (faculty meeting once a week)	
8:15-8:30	Technology Prep	
8:30-9:15	Block 1 (Google Meet)	
9:15-10:00	Block 2 (Google Meet)	
10:00-10:45	Block 3 (Google Meet)	
10:45-11:30	Block 4 (Google Meet)	
11:30-12:15	Block 5 (Google Meet)	
12:15-12:45	Lunch	
12:45-3:00	Small Group Instruction/RTI	
	12:45-12:55	Technology Prep
	12:55-1:30	Small Group Instruction/RTI (Google Meet)
	1:30-1:40	Technology Prep
	1:40-2:15	Small Group Instruction/RTI (Google Meet)
	2:15-2:25	Technology Prep
	2:25-3:00	Small Group Instruction/RTI (Google Meet)

- 15) We have a plan to take **daily attendance** for all students, regardless of our teaching modality, as well as a tiered approach to supporting students not participating and aligned to the OSPI attendance rules.

Yes

- a. We have a clear plan for ongoing communication with students and families, and we have provided a means by which all students will be required to check in daily even on days when the student is not physically present at school. Yes

16) We have identified **learning standards** across grade levels and/or content areas to ensure instructional time and professional learning are effectively tied to our reopening plan.

Yes

No

17) We have determined our 2020–21 **grading policies**.

Yes

No

- a. If yes: We have reviewed our grading practices, learned from decision-making this spring, and established the following grading system:

- For elementary, please describe: Standards-based grading
- For middle school, please describe: Standards-based grading
- For high school, please describe: Standards-based grading

Part III – Additional Expectations

18) Our district has a specific plan to support students who received “**incompletes**” in the spring of 2020.

Yes

No

- a. If yes: Please briefly describe that plan: Students will have access to use our online curriculum to complete classes or make-up credits. Students will also have an opportunity to access grade-level/content specific essential standards through our online and in-person academic tutoring program.

19) Our district developed summer learning and services opportunities for **students who needed additional support** to be ready for success this fall.

Yes

No

- a. If yes: What percentage of your students did you provide services to? At the secondary level, we provided services to 10% of our students.
- b. If yes: Please briefly describe the learning and service opportunities you provided, including any programs or targeted supports: Our high school students were able to earn credits through our online credit retrieval classes.
- c. If yes: Please briefly describe your process for prioritizing your students furthest from educational justice: All students in our district had the opportunity to earn credits to obtain their high school diploma.

20) We have a plan to perform a **universal screening** of each student when they return to school to better understand their strengths, learning needs, and social-emotional needs.

Yes

No

a. If no: Please briefly describe the efforts you are engaging in with respect to screening students when they return to school in the fall: r

21) Our district has developed a **family and community engagement** process that includes strategies to reach non-English speaking families to inform our reopening plan.

Yes

- a. Please briefly describe your engagement strategy and the organizations or individuals who took part in your planning effort: We sent out surveys to our families in Spanish and English. We also have a social media campaign in Spanish and English as well that promotes and asks families for their input.

22) Our district has invested in additional accessible **technology, hardware, or connectivity** for students and educators as we have prepared for fall reopening.

Yes

No

- a. Please identify the percentage of students that you believe have adequate technology and connectivity to learn remotely during the 2020–21 school year.
 - i 90-100%

- b. Please briefly describe your strategy to accommodate students during the 2020–21 school year who do not have adequate technology or connectivity to effectively learn remotely: All students will be allowed to check out a Chromebook to take home. Families that do not have internet will be given a hotspot device so that they can connect to the internet from home.

23) Our district has provided **professional learning** for our educators to prepare them for effective instruction during the 2020–21 school year.

Yes

No

- a. If yes: Please briefly describe the professional learning provided or facilitated by the district: We have continued all our planned PD through Zoom or Google Drive. We have instructional coaches as well as technology coaches available for all of our teachers to access when they need help. Our technology PD has been very individualized for each teacher.

24) Our district has selected a primary **learning management system** for consistent use with students across the district during the 2020–21 school year.

Yes

No

- a. If yes: Please select or write-in the primary learning management system the district is using with students:

- Google Classroom
- Microsoft Teams
- Schoology
- Canvas
- Seesaw
- Moodle
- Other (write-in): _____