

**POSITION ANNOUNCEMENT  
PARAPROFESSIONAL SPECIAL EDUCATION**

**TOPPENISH HIGH SCHOOL - 6 HOURS  
TOPPENISH MIDDLE SCHOOL – 6.5 HOURS  
PRESCHOOL - 6.5 HOURS – ONE YEAR ONLY**

**ANTICIPATED START DATE – AUGUST 16, 2021**

**ASSIGNMENT: Inclusion setting**

**QUALIFICATIONS:**

- High school diploma or recognized equivalent **and** two years of study at an institution of higher education (72 quarter credits or 48 semester credits at the one hundred level or higher) **or** an Associate’s Degree (or higher) **or** a score of 461 or above on the ETS ParaPro Assessment required **or** completed an apprenticeship as a paraeducator, in a program registered with the Washington State Apprenticeship and Training Council.
- Willingness to assist students with personal hygiene/daily living skills required.
- Experience working with special/high needs students preferred.
- Ability to lift and assist in lifting students weighing up to approximately 100 pounds when necessary.
- Ability to work effectively in a positive manner with staff and students from a diverse cultural, economic and social background.
- Willingness to participate in training activities as required by OSPI for the Fundamental Course of Study (5 standards of practice for paraprofessionals/paraeducators) provided by the Toppenish School District.
- Effective speaking, reading, writing, spelling, and math skills.
- Must possess effective student supervision and management skills.
- Must be able to pass a Special Education Paraprofessional Physical Capacity Exam.
- Bilingual (English/Spanish) preferred.

**APPLICATION PROCEDURE:**

In-district candidates need to submit a letter requesting transfer (e-mail is acceptable) to:

Julie Godina – Human Resources Department [jgodina@toppenish.wednet.edu](mailto:jgodina@toppenish.wednet.edu)

Subject of e-mail: Request for Transfer

No later than Tuesday, August 10, 2021 – 4 p.m.

Other applicants need to apply online at: [www.toppenish.wednet.edu](http://www.toppenish.wednet.edu) > Job Postings > Online Job Center

**CLOSING DATE: OPEN UNTIL FILLED**

The Toppenish School District is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam era veterans and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application process or this announcement in an alternative format may contact the Human Resources office at (509) 865-4455 or e-mail [hr@toppenish.wednet.edu](mailto:hr@toppenish.wednet.edu).

The following employees have been designated to handle questions and complaints of alleged discrimination: Shawn Myers, Civil Rights Compliance Coordinator, [myerss@toppenish.wednet.edu](mailto:myerss@toppenish.wednet.edu) Sandra Birley, Section 504/ADA Coordinator [sbirley@toppenish.wednet.edu](mailto:sbirley@toppenish.wednet.edu); Brett Stauffer Title IX Coordinator [bstauffer@toppenish.wednet.edu](mailto:bstauffer@toppenish.wednet.edu) They can be reached at 509-865-4455 or 306 Bolin Dr., Toppenish, WA 98948 EOE