

TOPPENISH SCHOOL DISTRICT

AUGUST 20, 2021

OJC # 14439

POSITION ANNOUNCEMENT

MECHANIC HELPER – DRIVER

8 HOURS PER DAY
6:45 A.M. – 3:45 P.M.

ANTICIPATED START DATE: ASAP

POSITION DETAIL:

Under the direction of the Transportation Supervisor, the employee will be responsible for the general repair and maintenance of all vehicles in the school districts motorized fleet. Bus driving duties as assigned by the Transportation Supervisor.

QUALIFICATIONS:

- High School Diploma or GED preferred.
- Mechanical Certification required.
- Training in Diesel Mechanics preferred.
- Successful experience in Diesel Mechanics preferred.
- Ability to read and comprehend manufactures and districts procedures and operational instructions. Ability to write required reports.
- Must have the physical capacity and skill to work efficiently and safely with equipment and tools.
- Knowledge of preventative maintenance practices such as oil changes, change/adjust brakes, diagnosis of fault codes, etc.
- Possess a current bus driver's license or meet all the qualifications for acquiring a Washington State school bus driver's certificate as provided by in WAC 180-20-215 (copy available upon request).
- Willing to attend training.
- Working home/cell phone.

APPLICATION PROCEDURE:

In-district candidates need to submit a letter requesting transfer (e-mail is acceptable) to:

Julie Godina – Human Resources Department jgodina@toppenish.wednet.edu

Subject of e-mail: Request for Transfer

No later than Thursday, August 26, 2021 – 4 p.m.

Other applicants need to apply online at: www.toppenish.wednet.edu > Job Postings > Online Job Center

CLOSING DATE: OPEN UNTIL FILLED

The Toppenish School District is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam era veterans and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application process or this announcement in an alternative format may contact the Human Resources office at (509) 865-4455 or e-mail hr@toppenish.wednet.edu

The following employees have been designated to handle questions and complaints of alleged discrimination: Shawn Myers, Civil Rights Compliance Coordinator, myerss@toppenish.wednet.edu Sandra Birley, Section 504/ADA Coordinator sbirley@toppenish.wednet.edu; Brett Stauffer Title IX Coordinator bstauffer@toppenish.wednet.edu They can be reached at 509-865-4455 or 306 Bolin Dr., Toppenish, WA 98948 EOE