



**OUT OF DISTRICT
CHOICE: Home District Release**

Parent/Guardian,

Please complete the Choice form: Out of district release in your home district in order to attend: **Toppenish School District**

Paperwork required for out of district-continuing students: If you are a current student in good standing but live outside of the legal boundary of the Toppenish School District it is your out-of- district Choice Transfer Document. This is an annual requirement by the State of Washington to continue attending TSD as an out of district student. Since admittance of out of district students is granted on a space available basis, it is highly recommended that this be completed before **May 1st**.

Options to complete:

- Contact the Administration/Superintendent's office of your resident district.
- Request that your Choice Transfer to attend school out of your resident district be renewed every school year.
- Ask your resident district to send an electronic copy of the release to the TSD Central Registration Office. cgarza@toppenish.wednet.edu or 509-865-8225. It is recommended that you obtain a copy for your records. **or**
- **ONLINE OPTION:** Review the Informational link at <http://bit.ly/3rZcz.0f> and follow the instructions given. • Use the OSPI Portal to complete your form <https://eds.ospi.k12.wa.us/ChoiceTransferRequest>

Note: Students will not be allowed to register, enroll, receive schedules, participate in athletics or activities, or attend classes next August if the annual release is not on file with the Toppenish School District.

Out of District-New Student: For students who are not currently attending the TSD, but would like to enroll for the 2023-2024 school year, admittance may be granted on a space available basis and a review of the student's history. Please contact Central Registration at 509-865-8225 at TSD Administration Building at: 306 Bolin Dr Toppenish, where a registration packet may be obtained. It is to the student's advantage to complete the registration packet as soon as possible. The district requests that a copy of the legal guardians ID, student's current transcript and immunization record be obtained at the time the registration packet is submitted. Incomplete packets will not be considered. Between now and August students are encouraged to pre-register at their home high school. In August, after the returning and promoted THS students have been registered, the principal will schedule intake conferences for any available openings.

