

SEPTEMBER 27, 2016

JOB ANNOUNCEMENT

**INTRAMURAL SITE LEADER
SUBSTITUTE**

INTRAMURAL SPORTS
FLAG FOOTBALL, VOLLEYBALL, SOFTBALL, BASKETBALL, SOCCER, AND DODGEBALL

APPROXIMATELY TWO HOURS - FOUR TIMES PER WEEK
EACH SPORT WILL LAST APPROXIMATELY 4-6 WEEKS

CONTACT: JAMES COLES – INTRAMURAL DIRECTOR 945-4465
jcole@toppenish.wednet.edu

ASSIGNMENT: The Intramural Substitute Site Leader will be responsible for the direct supervision of students that are participating in intramural activities. This person is also responsible for supervising student activity leaders that will be working with students in small groups and providing instruction. All Site Leaders will be required to report all accidents, keep track of inventory, complete all necessary forms, and act accordingly in the event of an emergency. The Intramural Substitute Site Leader will assist the activity leaders with the students. Additional duties may be assigned.

QUALIFICATIONS:

- Must be currently certified in CPR and First Aid or willing to get certified.
- Must be familiar with the school facilities and the school emergency procedures.
- Must be willing to direct activities provided by the Intramural Coordinator.
- Must supervise and evaluate student activity leaders.
- Must complete payroll, risk management and supervisory reports daily.
- Experience coaching youth, preferred.
- Experience playing high school or collegiate athletics, preferred.
- Knowledge of different tournament formats, preferred.

PAY: \$16.00 per hour

LOCATIONS: Kirkwood, Garfield, Lincoln, ValleyView

GRADES: 2 – 3 Monday and Wednesday; 4 – 5 Tuesday and Thursday

TIMES: Approximately 3:30 – 5:30

Two – three positions available

The Toppenish School District complies with all federal and state laws and regulations and does not discriminate on the basis of race, color, religion, sex, gender identity, sexual orientation, national origin, or ancestry, the presence of any sensory, mental or physical disability or use of a trained guide dog or service animal by a person with a disability, age, familial or marital status, honorably discharged veteran or military status. This applies to all educational programs, extra-curricular activities and employment. Inquiries regarding the application of Title IX and Section 504 of the Rehabilitation Act or inquiries regarding accommodations for disabled employees and the public should be directed to Jeanette Ozuna, Assistant Superintendent of Human Resources, 509-865-4455 – 306 Bolin Dr., Toppenish, WA 98948 EOE