

**TOPPENISH SCHOOL DISTRICT NO. 202
SPECIAL BOARD OF DIRECTORS
MEETING MINUTES**

DATE: Thursday, September 15, 2011

TIME: 6:00 p.m.

PLACE: District Office - Board Conference Room
306 Bolin Drive, Toppenish, WA 98948

PRESENT: Maryrose Gonzalez, Richard Lommers and Rick Schutz

MEMBERS EXCUSED: Gonzalo Macias and William Rogers

OTHERS PRESENT: Superintendent John Cerna, Executive Director of Personnel and HR Jeanette Ozuna, Operational Technology Coordinator Scott Kallenberger, Recording Secretary Danelia Arellano and Phillip Smith via conference call

CALL TO ORDER President Rick Schutz called the meeting to order at 6:03 p.m.

EDUPORTAL PAPERLESS BOARD MEETINGS PRESENTATION

Philip Smith, Sales Specialist from Transact Communications, provided an informational webinar on the EduPortal Paperless Board Meetings system. The EduPortal system allows us to upload and organize all of our policies, meeting minutes and procedure documents on to a secure site. The online tools allow us to easily create agendas, distribute paperless board packets and share documents for board meetings. The public view allows us to share previous agendas, meeting minutes, news, or any other document to the public. The cost is \$1,295 per year.

ADJOURNMENT

President Schutz adjourned the meeting at 6:55 p.m. with no further business.

John M. Cerna, Secretary to the Board

Rick Schutz, President