

**TOPPENISH SCHOOL DISTRICT NO. 202  
REGULAR BOARD OF DIRECTORS MEETING MINUTES**

**DATE:** Tuesday, June 28, 2011

**TIME:** 7:00 p.m.

**PLACE:** District Office-Board Conference Room  
306 Bolin Drive, Toppenish, WA 98948

**PRESENT:** Maryrose Gonzalez, Richard Lommers, Gonzalo Macias, William Rogers, and Rick Schutz

**OTHERS PRESENT:**

Superintendent John M. Cerna, Assistant Superintendent of Learning and Teaching Patty Schmella, Executive Director of Personnel and HR Jeanette Ozuna, District Counsel Jo-ellen Thomas, Kirkwood Elementary School Principal Anastasia Sanchez, Federal & State Programs Director Patrisia Diaz, Eligio Jimenez, Diane Sampson and Recording Secretary Nora Flores.

**CALL TO ORDER**

President Rick Schutz called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**COMMUNITY INPUT**

There was no community input.

**ADOPTION OF SCHOOL BOARD AGENDA**

President Rick Schutz called for a motion to adopt the school board agenda. Director Lommers moved to adopt the agenda, and Director Macias seconded the motion. The motion was carried unanimously.

**CONSENT AGENDA**

President Rick Schutz called for a motion to approve the consent agenda. Director Macias moved to approve the consent agenda and Director Lommers seconded the motion. The motion was carried unanimously.

**APPROVAL OF MINUTES**

Approval of the May 24, 2011 Regular Board Meeting Minutes

**APPROVAL OF NEW STAFF RECOMMENDED**

- Blanca Garza, Social Worker Valley View Elementary
- Maribel Jimenez, Counselor for Kirkwood Elementary
- Rondi Marsh, Music/Arts Teacher for Garfield Elementary
- Janay Schutz, Counselor for Valley View Elementary
- Kimberly Williams, Special Education Teacher Kirkwood Elementary

### **APPROVAL OF ADMINISTRATIVE APPOINTMENT**

Susan Rice, Valley View Elementary Assistant Principal

### **APPROVAL OF LEAVE OF ABSENCE REQUESTS**

- Bernabe Avila; leave of absence from 9/6/11 to 12/16/11
- Lily Lopez; maternity leave of absence from 8/22/11 to 12/1/11
- Brenda Mallonee; maternity leave of absence from 5/25/11 to 6/10/11
- Melissa Turner; maternity leave of absence from 8/22/11 to 9/9/11

### **APPROVAL OF LETTER OF RETIREMENT**

Louise M. Justice's letter of retirement effective June 10, 2011

### **APPROVAL OF LETTERS OF RESIGNATION**

- Eva Badgley; resignation effective end of the 2010-2011 school year
- Kay Morano; resignation effective end of the 2010-2011 school year
- Matthew Piper; resignation effective end of the 2010-2011 school year
- Tristan Roth; resignation effective end of the 2010-2011 school year
- Ryan Woodyard; resignation effective June 10, 2011

### **APPROVAL TO ISSUE 2011-2012 CLASSIFIED CONTRACTS**

### **APPROVAL TO ISSUE 2011-2012 ADMINISTRATIVE CONTRACTS**

### **APPROVAL OF 2011-2012 ATHLETIC COACHES AND ACTIVITY ADVISOR ASSIGNMENTS**

### **APPROVAL OF RESOLUTION NO. 5-11 AUTHORIZING SIGNATURES**

Approval of Resolution No. 5-11, which will provide the certified signatures of John Cerna, Superintendent, Jeanette Ozuna, Executive Director of Personnel and Human Resources, Patricia Schmella, Assistant Superintendent of Learning and Teaching, and David Andrews, Business Manager as authorized personnel for the purpose of authorizations needed for fiscal matters to the Superintendent of Public Instruction.

### **APPROVAL OF EXTENDED FIELD TRIP REQUEST**

Approval granted for a teacher and seven students to attend the Washington State University Native Youth Exploring Higher Education Workshop, June 26-30, 2011 in Pullman, WA.

### **APPROVAL OF OUT OF STATE TRAVEL REQUESTS**

- Approval granted for three administrators and two GEAR-UP staff to attend the National GEAR-UP Conference in San Francisco, CA, July 17-20, 2011.
- Approval granted for the GEAR-UP Site Coordinator and two students to travel to Washington D.C. and New York to attend the University of Washington, Leadership Academy, July 29-August 6, 2011.

## **APPROVAL OF BUDGET STATUS REPORT FOR MAY 2011**

### **APPROVAL OF THE BILLS AND PAYROLL**

- General Fund                      6/30/11                      \$ 595,347.63  
Warrant No. 173839-174016
  
- General Fund                      6/30/11                      \$ 2,100.26  
Warrant No. 174017-174017
  
- ASB Fund                              6/30/11                      \$ 27,694.94  
Warrant No. 12352-12394
  
- ASB Fund                              6/30/11                      \$ 198.48  
Warrant No. 12395-12395
  
- Capitol Projects Fund              6/30/11                      \$ 14,121.52  
Warrant No. 1444-1444
  
- Payroll                                  6/30/11                      \$ 758,802.98  
Warrant No. 173778-173838  
174018-174057

## **REPORTS**

### **SUPERINTENDENT'S REPORT**

#### **Toppenish High School/EAGLE Graduation**

Superintendent Cerna reported 144 students marched on June 3, 2011 at the Toppenish High School Graduation and 29 students graduated from EAGLE High School. They hope to increase student enrollment and graduates at EAGLE High School.

#### **SIG/WIIN Grant**

Superintendent Cerna requested Patricia Schmella to present information regarding the SIG/WIIN Grant. Patricia Schmella handed out the MERIT District and School Technical Assistance and Monitoring Visit Protocols for 2011-2012. She shared that Leslie Rose has been assigned as the Merit Liaison and she will be meeting with the District four times a year. She will be monitoring "quick wins" among other data; documentation and evidence, which we already have in place because of the WIIN Grant. We should be able to meet all the requirements plus more. The school and district check list was reviewed. The Turn Around team for the grant included herself, Jeanette Ozuna, John Cerna, Liz Hockens, Patty Diaz and Jo-Ellen Thomas. This will take a lot of oversight and the team will meet periodically to make sure the requirements are met. This grant will provide \$792,000 this year to the district. The Board will be kept up to date on the grant after the Technical Assistance Report is completed quarterly and as information is received.

Changes have been made at Valley View and the data will reflect the changes. They will have a new assistant principal who will work with the principal and the SIG Grant requirements. The students will be in school 45 minutes more than the other schools, from 8:00 a.m. to 3:15 p.m. and teachers will work eight hours a day from 7:30 a.m. to 4:00 p.m., and ten more days will be added for school at the end of the school year.

### **SIG/WIIN Grant (cont)**

The students will be picked up by the transportation first and let off last, to save on the cost of transporting students. The teacher's planning time has been moved from during school hours to after students leave. The Board thanked Mrs. Schmella for her work on the SIG Grant.

### **EDUPORTAL**

Superintendent Cerna shared they had a conference call with the EduPortal people who shared a PowerPoint and it was a good meeting. It will cost about \$1,200-\$1,300 and the program does almost everything the other program does, except policies, but it is easier to use and cheaper. Superintendent Cerna would like to set up a meeting with EduPortal for the Board, to consider using their program. It will take approximately 45 minutes. Director Rogers inquired about the legality of having a board member participate in meetings via SkyCam or a conference call for members who are not physically able to attend. Jo-Ellen Thomas will research the idea for him.

### **REDISTRICTING**

Superintendent Cerna shared there are not a lot of changes in redistricting. When Danelia Arellano returns from leave, she will get in contact with the person in charge to get the redistricting taken care of. Discussion followed regarding the number of voting members in each district.

### **SCORE BOARDS**

Superintendent Cerna informed the new score boards were installed at the A.J. Strom Gymnasium. They look very nice and the sound system is working nicely too. The gym is being updated and Brett Stauffer is working on getting everything right.

### **WSSDA LEGISLATIVE ASSEMBLY**

Superintendent Cerna let the Board know the WSSDA Legislative Assembly will be on September 23-24<sup>th</sup> in Pasco this year.

### **WSSDA ANNUAL CONFERENCE**

Superintendent Cerna shared the WSSDA Annual Conference will be in Bellevue this year on November 17-20<sup>th</sup>. He would like the Board to plan on attending.

### **SCHOOL BOARD REPORT**

Director Maryrose Gonzalez read a letter from Alyssa, a student who went to Washington DC and New York along with other eighth grade students from Toppenish Middle School. They raised funds all year long. The trip was June 12-16 through a company named World Strides. It was a good experience and she thanked her sponsors.

Director Maryrose Gonzalez shared Alyssa was not able to read her letter to the Board because she is currently attending the Washington State University Native Youth Exploring Higher Education Workshop from June 26-30<sup>th</sup>. It is a residential summer camp for Native American students from ages 13-16 from tribal schools and communities in Washington, Idaho, Oregon, and Western Montana. It is coordinated and directed by the College of Engineering and Architecture and Edward R. Murrow School of Communication and Education.

### **PUBLIC SCHOOL EMPLOYEE REPORT**

There was no report from the Public School Employee President.

### **TOPPENISH EDUCATION ASSOCIATION REPORT**

There was no report from the Toppenish Education Association President.

### **LET'S DRAW THE LINE**

Diane Sampson shared the Lets Draw the Line Campaign video with the Board. The campaign ran from January to May of this year. There was some time and technical difficulties but ultimately the video was completed for the purpose of discouraging underage drinking by high school students on the reservation. It involved the whole Toppenish Community, City of Toppenish, Toppenish School District, Yakama Indian Nation, the local ESD, business sector, and the Community Foundation, who loaned them \$1,000 to start the campaign.

Some of the activities included commitment cards from students and the community. Over 300 commitment cards were signed, 210 from students from the Toppenish High School, EAGLE High School and Tribal School. They had radio spots, meetings with the leadership class, community kick off, and they will be handing out wrist bands at the National Night Out along with having a Community Safety Network table too. She encourages participation and support to reduce underage drinking. Superintendent Cerna and the Board of Directors thanked Diane Sampson for her time and commitment.

### **ACTION ITEMS**

#### **POLICY/PROCEDURE UPDATE – SECOND READING**

##### **2167/2167P Instruction: Substance Abuse Prevention**

##### **Discipline for Alcoholic Beverages, Illegal Substances or Drug Offenses**

President Schutz called for a motion to approve the second reading of Policy 2167/2167P as amended. Director Bill Rogers moved to approve the second reading and Director Macias seconded the motion. The motion was carried unanimously.

#### **POLICY/PROCEDURE UPDATE – FIRST READING**

##### **3207/3207P Prohibition of Harassment, Intimidation and Bullying**

President Schutz called for a motion to approve the first reading of Policy 3207/3207P as amended. Director Bill Rogers moved to approve the first reading and Director Lommers seconded the motion. The motion was carried unanimously.

### **EXECUTIVE SESSION FOR PERSONNEL**

President Schutz adjourned the regular school board meeting at 7:52 p.m. for an executive session. The motion was carried unanimously. The executive session began at 8:00 p.m. and was scheduled to last approximately fifteen minutes for Superintendent John M. Cerna's contract according to R.C.W. 42.30.110 (1) (g). President Schutz closed the executive session at 8:06 p.m. and entered into regular session to approve a 5% salary increase for Superintendent John M. Cerna beginning the 2011-2012 school year. Director Rogers moved to approve the Superintendent's salary increase and Director Macias seconded the motion. The motion was carried unanimously.

### **ADJOURNMENT**

President Schutz adjourned the meeting at 8:09 p.m. with no further business.

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John M. Cerna, Secretary to the Board

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Rick Schutz, President